



Advisor & Student Responsibilities

Advisor

- Help students clarify their values, goals, and better understand themselves.
- Aid students in understanding the nature and purpose of a college education.
- Assist students in developing a well-planned exploratory program to facilitate choice of major and career.
- Help students plan educational programs consistent with the requirements of their degree program and with their goals, interests, and abilities.
- Provide accurate information about educational options, requirements, policies, and procedures.
- Help students identify and integrate the many resources of the college to meet their unique educational needs and goals.
- Encourage students in refining career goals and interfacing with career services.

Student

- Learn the requirements of their particular academic program, selecting courses that meet those requirements in an appropriate timeframe, and monitor the progress towards graduation.
- Be prepared for advising sessions.
- Continue asking questions until all concerns are addressed.
- Accept final responsibility for all decisions.
- Develop an ongoing partnership with an advisor.
- Read all college communications and meet critical deadlines for functions such as registration, add/drops, and application for graduation.
- Inform the advisor of important changes that directly affect your academic performance and educational goals.
- Consult with an advisor before changing an approved schedule, changing majors, transferring or withdrawing from college.
- Seek help when needed, not waiting until a crisis develops.
- Discuss with the advisor any unsatisfactory performance and its implications in order to develop a plan of action.