

Council for Teaching and Learning**September 28, 2005****2:00-3:15 p.m. in C110**

In Attendance: Mike Miles, Joe Perea, Melinda Weaver, William Matter, Brian Fleming, Luci Sampler, Zannah Nguyen, Kimberly Booker, Claudia Goodson, Dwayne Carter, Zarina Blankenbaker

Guests: Brent Kesterson, Kay Eggleston

Topic	Presenter	Discussion Highlights	Decision	Follow Up Action	Outcome
Invitation to Focus	Zarina Blankenbaker				
Introductions	Committee Members	New and returning members			
Mission	Zarina Blankenbaker	Reviewed mission statement			
Ask Me Tables Overview	Melinda Weaver	Reviewed the successful Fall 2005 event			
Featured Teaching/ Learning Practices	Dwayne Carter	Council members to get more applications for fall	Applications due Oct. 1, 2005	CTL will review applications at Oct. 16 th meeting.	Nominee recognition on Wednesday, Dec. 7 th
Teacher Appreciation Day	Brent Kesterson/Group-- Contacts: Sponsored by student organizations: Larry Polk/Phi Theta Kappa and Bobbie Harrison/SPAR	Brent attended as a guest to bring forward idea of how the CTL –Phi Theta Kappa and SGA can sponsor a Teacher Appreciation Day. Teacher Appreciation honors all faculty at Richland College. Needs subcommittee formed to help assist with event usually held during first two weeks in November. Discussed putting Teacher Appreciation Week in Student Handbook.	Subcommittee formed: Joe Perea, Zannah Nguyen, Claudia Goodson, Luci Sampler, Kimberly Booker, Chuck Lundin, and Zarina Blankenbaker.	Zarina will contact subcommittee with meeting schedule	This event will honor all those who teach and will be a way to solicit nominations for the Excellence in Teaching award.
Thunder-documents Review/Feedback	Brent Kesterson/Group Kay Eggleston	To be reflected in minutes: Group discussed “more focused vision statement”, Mission is future tense oriented...should be “it will continue to be” (not just maintain), “is becoming” and		Discussion highlights to be taken to Thunderdocument Committee by Kay Eggleston	Kay Eggleston received input she wanted from the CTL.

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		<p>“ideal place”. Vision statement to use “model institution” instead of “best” so that statement cannot be read as disparaging to sister institutions. Committee member likes “new futuristic vision statement and one sentence states what you are trying to achieve...this will be more powerful”. Approach (Plan) changes to: “These actions enable us to offer programs, services, processes or take correction actions: to revise or eliminate”. Strategic Plan: Priority 4- “reflects as being good financial stewards. Reflects accountability, publicly supported, language more lean and direct”. ThunderValues “not passive”, Under Considerate:..”use dynamic instead of robust, Cycle of Improvement has been changed: “clarified Do and Act-to explain 4 activities and Terminology changes: “do better and be more effective”.</p> <p>Kay Eggleston discussed</p>			
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		Baldrige process.			
CTL Website	Group	Needs to be updated	“award winners, ask me tables, pictures, video, flash pieces, audios to update site”. “Gradual, team approach to website would be best”.	This item will be further discussed at a subsequent meeting.	A subcommittee will be formed to take the lead with the web-site.
Dates for Subsequent Meetings	Zarina/Group	Next meeting: Third Wednesday of each month— Oct. 19, 2005 Nov. 16, 2005 Dec. 7, 2005	Note time changed from 2:00pm to 2:15pm		
Tentative Agenda for Next Meeting	Zarina/Group	Ceremony and showcasing for Teaching and Learning.			