

Topic	Presenter	Discussion Highlights	Decision	Follow Up Action
Invitation to Focus on Mission of CTL	Zarina and Council Members			
Introduction of New Members & Guests	Zarina			
Review of Minutes	Council Members	Reviewed minutes and recommended changes. Need for secretary / note taker for this meeting. Dwayne volunteered. Next meeting Thuy. (if present) Mary Darin – second	Approved with two spelling corrections “cannot”, “Dwayne” not Dewayne	Zarina will forward minutes to webmaster for posting on CTL website
Review of Nominations and Selection of Featured Teaching Practices	Council Members		Decided on Maria Rojas, Fred Newbury, and Suzie Baker	Dwayne will contact awardees. Notify them to work with John Pollock for photo. Bill Matter will work with Jenni Gilmer and Mary Darin on text for Plaques
Preparation for Featured Teaching Practices Ceremony/Assignment of Tasks	Council Members	Tasks were assigned for the Featured Teaching Practices Ceremony.		Members will report back at next meeting.
Continued Planning for Faculty Appreciation Week	Council Members Guests: Liliana Ponce	Mary Darin has gifts for drawings. Others also	Keome will decide process for drawing names	Keome will work with Liliana to draw names for gifts. A gift will be awarded each day.
Review of Future Meeting Dates and	Zarina			Dates listed below

Next Meeting Agenda				
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Future Meeting Dates:

Wednesday, November 8 (finalize plans for Faculty Appreciation Week – Room TBA)

Faculty Appreciation Week: November 13-17

Featured Teaching Practice Ceremony – Wednesday, November 15 – 2:00 p.m. (on Steve’s calendar)

Wednesday, December 6 – Debriefing of Faculty Appreciation Week and Semester Activities

No meeting in January

Wednesday, February 14, 2006

Wednesday, March 21, 2006

Wednesday, April 11, 2006