

Council for Teaching and Learning Meeting Minutes

Feb. 14, 2007

2:00 p.m. A-202

In attendance: Zarina Blankenbaker, Mary Darin, Robert Galindo, Claudia Goodson, Bill Matter

Topic	Presenter	Discussion Highlights	Decision	Follow Up Action
Invitation to focus on mission of CTL	Zarina and Council members	Several members were unable to attend as they were attending various conferences.		
Review of Minutes	Council members	Bill Matter moved that the Dec. 6 CTL Minutes be approved without changes.	Minutes were approved.	Zarina noted that the minutes from the past four CTL meetings will be posted on the CTL Web Page following today's meeting.
Review of membership	Council members	Members rotating off are: Thuy-Tien Cung, Chuck Lundin, Mike Miles, Zannah Nguyen, and Luci Sampler. Addition of new members was discussed.	Council members identified 5-6 possible new members representing different areas of the college. It was noted that more faculty members should be added.	Zarina will discuss the list of suggested new members with Jean Conway. After consultation with Jean, Zarina will invite the new members to attend meetings beginning spring 2007.
Planning for Spring 2007 activities: FTP Call for nominations Sub-committee for faculty appreciation week activities	Council members	The <i>Featured Teaching Practice</i> nomination form, nomination criteria, and the nomination process itself were reviewed and revised.	Introductory paragraph of the nomination form was revised to read, " This program recognizes exemplary teaching practices at Richland College. Use this form to nominate a creative or effective teaching and learning practice developed or used by a Richland College faculty member (full time, part-time, credit, or CE). " Nomination criteria changes approved include: 1. Replacing "applicability to other courses and disciplines" with " replicable to other courses & disciplines "; and 2. adding the new criterion, " uses innovative teaching and learning techniques ". The goal is to receive ten <i>Featured Teaching Practice</i> nominations and recognize three of	Robert Gallindo agreed to have completed nomination forms e-mailed to him at rgalindo@dcccd.edu . Zarina will update the nomination form and send it to the CTL Council members. The first call for nominations for the fall 2007 recognition ceremony will be sent out by Zarina within the next few weeks. A second call will go out during the summer. Committee membership for the Featured Teaching Practice initiative will be decided at the

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			these on Wed., Nov. 14 during the Nov. 12 – 15 Faculty Appreciation Week.	next CTL Council meeting.
Update on <i>Faculty-Student Engagement Task Force</i> recommendations	Zarina	Members were reminded that the focus of the spring 2007 Thursday evening faculty convocation was student engagement . A new campus committee, chaired by Sherry Dean, has been formed to continue to champion this institutional priority. This team has already recommended that an award be provided to faculty who demonstrate effective/best practices in student engagement.	<p>The Faculty-Student Engagement Committee has grant funding to award \$100 each to ten faculty members for their outstanding student engagement practices/initiatives.</p> <p>This award could eventually be the responsibility of the CTL Council. Some concern was expressed about the potential confusion between this award and the featured teaching practice award.</p>	Zarina will continue to update the CTL on the work of the Faculty-Student Engagement Task Force.
Review of future meeting dates and the March 21 meeting agenda	Council members	Spring 2007 meeting dates were discussed.	Members agreed to meet Wednesdays at 2:00 p.m. on March 21, April 11, and May 16.	None