

*The mission of the Council for Teaching & Learning is to support and enrich the learning cultures, climates, and contexts throughout Richland College.*

Topic	Presenter	Discussion Highlights	Decision	Follow Up Action
Invitation to Focus on Mission of CTL	Matt & Council Members			
Review & Approve 9/12 Meeting Minutes		<ul style="list-style-type: none"> <li>The room reservation for the meeting originally scheduled for April should be cancelled.</li> <li>One typographical error in the minutes was identified.</li> <li>Motion to accept: Becky; 2<sup>nd</sup>: Judy</li> </ul>		<ul style="list-style-type: none"> <li>Matt will cancel the reservation.</li> <li>Mary will correct the typographical error.</li> </ul>
Discussion of attendance roster	Zarina Blankenbaker	<ul style="list-style-type: none"> <li>Zarina noted that attendance had been kept in the past and suggested the practice be resumed so that it would be clear who had participated in discussions.</li> </ul>	<ul style="list-style-type: none"> <li>Attendance will be kept.</li> </ul>	<ul style="list-style-type: none"> <li>Zarina will send Matt a roster of council members.</li> </ul>
Review and Select Featured Teaching & Learning Practice Awardees	FTLP Nomination Committee (Becky Jones, Bill Matter, Joe Tinnin)	<ul style="list-style-type: none"> <li>Copies of the nominations were distributed.</li> <li>Council members were asked to individually rank nominated practices; results were compiled.</li> <li>Discussion followed.</li> <li>Motion to accept the top three scoring nominations as the featured teaching and learning practices for 2008-2009: Gary; 2<sup>nd</sup> Ben. The Council voted unanimously to accept the recommendations.</li> </ul>	<ul style="list-style-type: none"> <li>The Council selected three of the nominated featured teaching and learning practices for recognition.</li> </ul>	<ul style="list-style-type: none"> <li>Jean will be informed of the awardees selected.</li> </ul>
Update on Focus on Teaching & Learning Across Campus	Matt Hinckley	<ul style="list-style-type: none"> <li>Matt has been working with Jean and Zarina to identify initiatives across campus to recognize.</li> <li>Decisions have been made as to the medium most suitable for recognition of specific initiatives (e.g., video, PowerPoint, ThunderBridge).</li> <li>The goal is to recognize the tremendous work that is occurring around campus in teaching and learning.</li> </ul>		
Finalize Planning of Faculty Appreciation Week	Activities Committee (Mary Darin, Wilfred Manyango, Ambronita Douzart, Ben Parlapiano, Ruth Snoddy)	<p><u>Activities (Ambronita)</u></p> <ul style="list-style-type: none"> <li>SPAR hopes to provide refreshments. The Faculty Association may be able to assist with funding, if SPAR can not.</li> <li>Piano and guitar music will be provided on</li> </ul>		

	Promotion Committee (Ricardo Azpiroz, Dan Dao, Matt Hinckley)	<p>Monday and Tuesday mornings.</p> <ul style="list-style-type: none"> <li>• Cards will be e-mailed to all faculty every day during the week.</li> <li>• Ben has obtained a donation of gelato, cups, and spoons from Pacciugo for 100 people and will have coupons available.</li> <li>• He also has seven gift certificates, a case of wine, and \$150 in donated funds.</li> </ul> <p><u>Promotions (Matt)</u></p> <ul style="list-style-type: none"> <li>• Posters are ready.</li> <li>• KDUX Radio has been airing PSA's to raise awareness of the week and the ceremony.</li> <li>• The Chronicle has donated advertising space in each of the three issues preceding the week.</li> </ul>	<ul style="list-style-type: none"> <li>• The ice cream reception will be set up in the Brazos Gallery (C140) from 4-6 p.m.</li> <li>• The gift certificates and wine will be used as door prizes on Monday and Tuesday. No decision was made on specific use for the donated funds.</li> </ul>	
Finalize Planning of Featured Teaching & Learning Practices Ceremony	FTLP Ceremony Planning Committee (Cindy Berry, Mary Peacock, Ora Howard, Brian Fleming)	<ul style="list-style-type: none"> <li>• Bobby will make the plaques but needs more time than in the past.</li> <li>• Becky will work on text for the plaques and letters.</li> </ul>		
Teaching Resources Web Site	Gary Duke	<ul style="list-style-type: none"> <li>• Gary discussed the Teaching Resources website he has created. He requested time at a meeting to brainstorm with Council members on further development.</li> </ul>		<ul style="list-style-type: none"> <li>• Matt will forward the link to Council members to review before the November meeting. He will also discuss with Zarina and Bill the possibility of having a tour of the site and a discussion of site ownership at the next meeting, keeping in mind that Faculty Appreciation Week and the Featured Teaching and Learning Practices Ceremony will need to be discussed in November.</li> </ul>
Other Items	Council Members	<ul style="list-style-type: none"> <li>• The next meeting will be held at 10 a.m. on Friday, November 14, in A202.</li> <li>• The meeting was adjourned at 11:20 a.m.</li> </ul>		