

Members Present: Mary Darin, Cindy Berry, Betty Klee, Becky Jones, Robert Galindo, Ricardo Azpiroz, Ora Howard, Claudia Goodson and Zarina Blankenbaker

Topic	Presenter	Discussion Highlights	Decision
<p>Invitation to Focus on Mission of CTL</p>	<p>Zarina and Council Members</p>	<p>Zarina opened the meeting with an invitation to focus.</p>	
<p>Review and Approval of Minutes of June Meeting</p>	<p>Council Members</p>	<p>Minutes of June meeting were reviewed and approved. Claudia Goodson has completed her service to the Council. Zarina and council members thanked Claudia for her commitment and service on the Council.</p>	
<p>Teaching Resources Web-Page: Preliminary Review and Next Steps</p>	<p>Dan Dao, Gary Duke, and Council Members</p>	<p>Dan Dao presented a view of the Teaching Resources Web page.</p> <p>Some of the proposed changes would require altering tabs on the RLC page.</p> <p>The pro's and con's of an Employee tab or Faculty/Staff tab was discussed. The majority agreed that the Employee tab should not be altered.</p>	<p>It was agreed that the resources would be listed in three clusters.</p> <p>The subcommittee will make a report of the recommendations at the October 10th meeting to finalize the web page.</p>

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		The subcommittee will work with Web Team staff to make modifications that better reflect links and resources for faculty and staff and student service resources.	
Update on Nominations for Featured Teaching Practices	Robert Galindo and all	Robert reported that three nominations have been received. Previous nominees who were not selected can be added to the pool to be considered.	To encourage more nominations it was suggested that deans and faculty ask persons that they wish to nominate to provide information on their teaching practices
Faculty Appreciation Week Activities: Update from Sub-Committees	Council Members	<p>Zarina reviewed the responsibilities of the various subcommittees and asked for updates.</p> <p>Betty and Judy met and generated several ideas for gifts for Faculty Appreciation Week;</p> <p>Gift baskets for division offices, movie tickets, gift certificates from area restaurants and RLC Bookstore. Recipients of gifts will be randomly selected from list of all who teach.</p>	<p>Robert will notify Awardees of event and need to arrange for photo with John P and give plaques to Randall G for hanging in Faculty Break Room.</p> <p>Ricardo will contact SPAR to have Event on Marquee.</p> <p>Mary will work with Anitra Cotton on text for plaques and send to Bobbie Harrison for plaque and framing.</p> <p>Becky will work with Maria and Janet James to write letter from Steve and assist with event set-up.</p> <p>Ora will order cake and punch, assist with event set-up, and breakdown.</p>

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			<p>Cindy will request set-up from facilities and contact media for microphone, podium etc.</p> <p>Zarina will arrange for music for ceremony, contact Michael Iachetta to have awardees present at VOE, assign readers, and presenters for awards.</p> <p>To ensure that there is an audience for the Ceremony, students will be invited via an e-mail blast from Donna Walker. Awardees will be encouraged to attend event.</p> <p>Encourage honored faculty to invite their students to the ceremony.</p> <p>Invite classes to participate. Run an article in the Bridge and the Chronicle a week before the event.</p> <p>Zarina reviewed the agenda items and closed the meeting.</p> <p>Subcommittees met to plan for upcoming ceremony and Faculty Appreciation Week.</p>

Next Meeting: Wednesday, October 10, 2007