

Topic	Presenter	Discussion Highlights	Decision	Follow Up Action
Invitation to Focus on Mission of CTL	Zarina and Council Members			
Updates on Members	Zarina	<ul style="list-style-type: none"> Zarina will rotate out as co-chair but will remain a member. Matt will co-chair with Bill. Connie Childress and Kristine Danowski will represent Adjunct Faculty. Anna Hood is unable to participate. 		
Review & Approval of Minutes of May Meeting	Cindy & Council Members	<ul style="list-style-type: none"> Meeting originally scheduled for April 10, which is Spring Holiday. Motion to accept: Matt; 2nd: Becky 	<ul style="list-style-type: none"> The April meeting will be held on April 17. 	
Status of Featured Teaching & Learning Practices Nominations and Next Steps	Zarina, Becky & Council Members	<ul style="list-style-type: none"> Goal is to recognize as many as possible for teaching practices and initiatives. Whitney Rosenbalm is sending request for nominations every two weeks through GroupWise. Matt and Zarina are working with Chuck Sheffield to put together a video for 2009 Spring Convocation. Matt is compiling a list of the many programs/individuals working on teaching initiatives. The list will be discussed with Jean to determine the best way to showcase each program (video, PPT, narratives, etc.) 	<ul style="list-style-type: none"> All nominations for Featured Teaching and Learning Practices will be reviewed and those which are not replicable or which are not selected will be recognized through one of the other venues. 	<ul style="list-style-type: none"> Matt will add Learning Communities, SENSE, Service Learning, Emeritus Program, Adaptive P.E. Program, Leadership Richland, Center for Tutoring and Learning to his list. Matt will send the current list of programs and individuals to all members. Members will review the list and suggest others to be recognized. Bao will be asked to send an e-mail blast to students requesting a written description of faculty members.
Update from Subcommittees on Faculty	Matt & Subcommittees	<p>Activities:</p> <ul style="list-style-type: none"> Faculty will receive e-mail each day to acknowledge their contributions. Coffee and doughnuts in Brazos, 8-10 	<ul style="list-style-type: none"> Refreshments may be provided in evening in ACCESS. During 	<ul style="list-style-type: none"> The subcommittee will contact Marsha Hines-Parrish regarding possible contributions by Teacher Preparaton..

<p>Appreciation Week Activities Planning</p>		<p>a.m. on Wed.</p> <ul style="list-style-type: none"> • Teacher Preparation would like to contribute. • Cake and refreshments for the actual ceremony. <p>Promotions:</p> <ul style="list-style-type: none"> • Graphics is producing 15 reusable posters based on the “i” theme. • Chronicle is donating ad space. • KDUX will create PSA announcements. <p>Sponsorship:</p> <ul style="list-style-type: none"> • Ben is working on obtaining sponsors for 2009. <p>Ceremony Planning:</p> <ul style="list-style-type: none"> • Grid of tasks will be sent out for volunteers. 	<p>the day, there will be one location for all faculty.</p>	<ul style="list-style-type: none"> • Entertainment will be discussed with Michael Crawford. • Matt will send the grid electronically and members will respond. • The committee will check with Wilfred regarding framing.
<p>Other Items</p>	<p>Council Members</p>	<ul style="list-style-type: none"> • Emeritus reading program for ESOL/ESL students requests books. • The meeting was adjourned at 11:05 a.m. 		<ul style="list-style-type: none"> • Zarina will send Ben Susan Wehe’s contact information.