

RCHS Admissions Checklist

Get Information

*Attend an Information Session. Dates:

- 10 a.m.–noon, Sat., Nov. 7, for the new Visual, Performing and Digital Arts program in Brazos Gallery
- 12:30 p.m., Tues., Nov. 17 (for Home-schooled students) for the Math, Science, and Engineering program in Crocket Hall, room 110
- 7–9 p.m., Thurs., Nov. 19, for the Math, Science, and Engineering program in Sabine Hall, Room 115.

Parents are encouraged to attend one of our Information Sessions to gain “first hand” knowledge on this wonderful program, tour the campus, and to become acquainted with the RCCHS personnel.

To reserve a seat, call 972–761–6888 or e-mail the RCCHS staff at rchsinfo@dcccd.edu. Simply state your child’s name, current grade, and the information session date that you would like to attend. We highly recommend that both parent(s) and student attend.

Apply

Request an application packet by clicking [here](#). In your packet, you’ll receive the following items:

--RCCHS Application

Download at www.richlandcollege.dcccd.edu/rchs/RCHSApplication.pdf

--Richland College Application

Download at www.dcccd.edu/formspdf/admapp.pdf

Note: Fill out a Richland College (RLC) application. Because the student will be granted the opportunity to earn both a high school diploma and an associate’s degree, get ahead of the process by having this on file with the college.

__DCCCD Minor Student Emergency Form

Download at http://www.dcccd.edu/NR/rdonlyres/A910533A-8D00-41A6-BA63-52D1E1FE0430/0/minors_form_51602.pdf

You will also be required to submit the following documents:

- __Current official transcript from your high school or home school affiliation
- Immunization records
- __Attendance Report
- __Most recent TAKS scores or standardized test scores

Hand-deliver or mail in application packet by March 2, 2009.

Hand-deliver materials to the RCHS office located in Crocket Hall, Room 179. Or, mail to:

Richland College
Attention: RCHS Applications
12800 Abrams Road
Dallas, Texas 75243

Get Assessed

Take Accuplacer Examination

Sign-up is normally done the day the application packet is delivered to the RCHS office or during any of the Information Sessions. If you choose to mail in application packet, please call 972-761-6888 or e-mail us at rchsinfo@dcccd.edu at to set up your testing.

We highly recommended the student take a few days to prepare and study prior to the Accuplacer examination. Calculators are not allowed, so students are encouraged to practice without

them. Please visit the following sites for study materials and practice tests:

- www.rlc.dcccd.edu/testcenter/accureview.pdf
- www.purplemath.com
- http://www.testpreview.com/accuplacer_practice.htm
- <http://cpts.accuplacer.com/docs/StudentGuide.html>

Meet with an Academic Advisor

- Fill out this [online appointment request form](#) to contact an advisor and set up a meeting time.

Attend Orientation and Complete Enrollment Packet

- Attend one of our orientation sessions. Dates TBA.

Note: If more than 300 (for Math, Science, & Engineering) students apply, a lottery will be held in early March. If more than 150 (Visual, Performing, and Digital Arts) students apply, a lottery will be held in early March. More details will follow if this occurs.