

RCHS Admissions Checklist

Get Information

- *Attend an Information Session. Dates:**
- 7-9 p.m., Thursday, March 25

Parents are encouraged to attend one of our Information Sessions to gain “first hand” knowledge on this wonderful program, and to become acquainted with the RCHS personnel.

To reserve a seat, call 972-761-6888 or e-mail the RCHS staff at rchsinfo@dcccd.edu. Simply state your child’s name, current grade, and the information session date that you would like to attend. We highly recommend that both parent(s) and student attend.

Apply

- Request an application packet by clicking [here](#). In your packet, you’ll receive the following items:**

- RCHS Application**

- Download at www.richlandcollege.dcccd.edu/rchs/RCHSApplication.pdf

- Richland College Application**

- Download at www.dcccd.edu/formspdf/admapp.pdf

- Note: Fill out a Richland College (RLC) application. Because the student will be granted the opportunity to earn both a high school diploma and an associate's degree, get ahead of the process by having this on file with the college.

- DCCCD Minor Student Emergency Form**

- Download at http://www.dcccd.edu/NR/rdonlyres/A910533A-8D00-41A6-BA63-52D1E1FE0430/0/minors_form_51602.pdf

You will also be required to submit the following documents:

- A copy of the student’s birth certificate
- Current official/unofficial transcript from your high school or home school affiliation
- Attendance Report
- Most recent TAKS scores or standardized test scores

- Hand-deliver or mail in application packet by May 1, 2010.**

Hand-deliver materials to the RCHS office located in Crocket Hall, room 179.

Mail to:
Richland College
Attention: RCHS Applications
12800 Abrams Road
Dallas, Texas 75243

Get Assessed

Take Accuplacer Examination

You may not take the Accuplacer until you have a Richland ID number. Once your number has been issued, you may call the testing center prior to taking the test at 972-238-6160 to make sure the testing schedule has not changed.

The Test Center is located in Medina Hall, Room 105 (M-105).

When reporting to the test center, keep in mind the following:

- ▶ Photo I.D. is required.
- ▶ No calculators may be used on the math portion of the test.
- ▶ No pens, pencils or scratch paper is needed.
- ▶ Eat a good protein breakfast/snack before coming to avoid the sugar “crash”.
- ▶ Testers can take up to 5 hours if needed. Most testers finish in about 3.5 hours. The only section of the test that is timed is the writing sample. Test results are given at the time the tester is finished.
- ▶ Don't forget to call your advisor as soon as possible after testing to schedule your advising appointment.

Please go to the websites below for additional study materials. Remember to practice the math portions without a calculator.

www.rlc.dcccd.edu/testcenter/accureview.pdf

www.purplemath.com

<http://www.testprepreview.com/accuplacerpractice.htm>

<http://www.cpts.accuplacer.com/docs/StudentGuide.html>

♥ <http://www.richlandcollege.edu/testcenter/accureview.pdf>

This site was developed by the Richland College math department.